



**POSITION NAME/TITLE:** Staff Accountant (Intermediate)

**LOCATION:** North York, ON

**ABOUT THE COMPANY/FIRM PROFILE**

We are a full-service professional firm, with a complement of 50 people, offering a full range of accounting and audit services, including in-house tax department, a computer consulting division, financial and management consulting and other related services. Our clients range from small owner-managed companies to public companies.

We take pride in providing an enriching environment with a wide variety of work. In addition to practical experience, we have developed a robust in-house training program focused on accounting, assurance and income taxation.

**JOB DESCRIPTION/DUTIES/RESPONSIBILITIES**

Performing audit engagements as part of a team;  
Planning and performing review engagements, independently or as part of a team;  
Drafting financial statements disclosures;  
Drafting required client communications;  
Completing compilation engagements;  
Preparing corporate and personal income tax returns.

**QUALIFICATIONS /SKILLS/REQUIREMENTS**

Successful completion of professional exams (CFE)  
1-2 years of experience in public accounting  
Good technical knowledge of accounting and auditing  
Understanding of tax return components (corporate and personal)  
Strong communication, organization and interpersonal skills  
Knowledge of Caseware and Taxprep considered an asset

**REQUIRED DOCUMENTS**

1. Resume

**CONTACT**

Tammagen Walker, Manager of Human Resources  
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