



**POSITION NAME/TITLE:** Manager

**LOCATION:** North York, ON

**ABOUT THE COMPANY/FIRM PROFILE**

We are a full-service professional firm, with a complement of approximately 50 people, offering a full range of accounting and audit services, including in-house tax department, a computer consulting division, financial and management consulting and other related services. Our clients range from small owner-managed companies to public companies.

We take pride in providing an enriching environment with a wide variety of work. In addition to practical experience, we have developed a robust in-house training program focused on accounting, assurance and income taxation.

**JOB DESCRIPTION/DUTIES/RESPONSIBILITIES**

Managing and supervising a portfolio of clients, with assistance from partners;  
Managing and reviewing audit and review engagements;  
Reviewing financial statements disclosures;  
Preparing required client communications;  
Reviewing compilation engagements;  
Reviewing corporate and personal income tax returns;

**QUALIFICATIONS /SKILLS/REQUIREMENTS**

CPA, CA designation  
5+ years of experience in public accounting  
Strong technical knowledge of accounting (ASPE, IFRS and ASNPO) and auditing  
Good knowledge of tax compliance and tax return components (corporate and personal)  
Strong communication, organization and interpersonal skills  
Proven leadership abilities  
Ability to supervise and train staff  
Knowledge of Caseware and Taxprep considered an asset

**REQUIRED DOCUMENTS**

1. Resume

**CONTACT**

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